



MaineCare Services

An Office of the
Department of Health and Human Services

John E. Baldacci, Governor

Brenda M. Harvey, Commissioner

MaineCare MIHMS Bulletin

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MIHMS Re-Enrollment!

As of April 12, 2010, 99% of all re-enrollment applications received by the 01/09/2010 deadline for MIHMS (Maine Integrated Health Management Solution) have been processed. Providers with outstanding issues have been contacted and are in the process of being finalized. Upon approval, providers receive welcome letters with their approved National Provider Identifier (NPI), rendering providers and service locations. Please review your letter to be sure that every aspect of your re-enrollment has been approved. Contact the MIHMS Provider Enrollment at 866-690-5585 for questions. MIHMS is scheduled to start running on August 1, 2010.

Clearinghouses and Billing Agents

Are you planning to use a clearinghouse or billing agent to submit your claims to MIHMS? If so, they must register as a Trading Partner (TP). Please check for them on the list of Registered TPs at <https://mainecare.maine.gov/Provider/VBCReport.aspx>. In addition, entities that submit electronic HIPAA compliant EDI claim files (batch claims) on behalf of providers must send samples of test claims to MIHMS. This is called "certification testing." The letter 'T' next to submitters indicates that they are testing claims but not yet approved. The letter 'P' means the submitter is approved to send claims to MIHMS once it goes live. Please contact your clearinghouse or billing agent if you do not find them on this list.

Billing Provider Testing

If you plan to submit claims directly to MIHMS using Direct Data Entry (DDE) or by sending batch claims, you must become a Trading Partner (TP). Once approved as a TP, you are also required to go through certification testing if planning to submit batch files. This includes providers who currently submit EMC claims in MeCMS and who want to continue submitting electronic batch claims in MIHMS. To submit test files, sign in at <https://mainecare.maine.gov/ProviderHomePage.aspx>. You will receive an e-mail about your certification testing status.

Provider Trading Partner (TP) Benefits

Why become a TP if someone else is submitting your electronic claims or if you plan to submit paper claims? Becoming a TP gives you easy access to all of the on-line services listed in the box on the right. TPs can check member eligibility, update provider data, track payment status and much more! It's easy! Just follow the directions on your Welcome Letter and join today at <https://mainecare.maine.gov/TradingPartnerRegistration.aspx>.

Provider Services

- Authorization Submission
- Authorization Status
- Claim Submission
- Claim Status
- Eligibility Verification
- Patient Roster
- Provider Affiliations
- Provider Payment Status
- Referral Submission
- Referral Status

Claims Submission in MIHMS

Billing instructions are available at <https://mainecare.maine.gov/ProviderHomePage.aspx> under Provider Documents. Please read these instructions to get ready for the new system, whether you use paper or electronic claims. For electronic HIPAA batch claims, please refer to the Companion Guides located at the same link. A Transition Guide outlining the changes from the current, MeCMS to the new system, MIHMS, will also be available soon.

Provider Enrollment Operations Transferred to Unisys

As of 03/01/2010, Unisys began handling MIHMS-related updates and enrollments. State staff continues to handle provider enrollment changes for MeCMS. MIHMS Provider Enrollment staff is available from 7:00 am to 6:00 pm, Monday through Friday to help you. For any questions with re-enrollment or provider maintenance, please contact them by phone at 866-690-5585, by fax: 877-314-8776 or by email at: MainecareEnroll@unisys.com.

Provider Maintenance

You can update your MIHMS provider file on-line by signing in to the Health PAS portal located at <https://mainecare.maine.gov/ProviderHomePage.aspx>. This includes changing rendering provider and service location information or adding/deleting specialty types. To use the on-line service, you need to register as a Trading Partner. Please remember, changes made in the current system, MeCMS, will **not** update your MIHMS provider file.

We continue to update MIHMS to accommodate policy and other similar changes as needed. This may require you to add or change information in your file. Notices of MIHMS updates will be sent by the MaineCare ListServ. To subscribe, if you have not done so already, please visit <http://www.maine.gov/dhhs/oms/member/innerthird/listserv.shtml>.

Provider Training

Provider training schedules and topics are posted in the MaineCare Provider Event Calendar on the MIHMS Health PAS portal at <https://mainecare.maine.gov/ProviderHomePage.aspx>. You can register for training sessions to be held from April through June on-line at http://www.maine.gov/dhhs/oms/forms/mihms_phase_2_round2_training.shtml.

HIPAA Compliant Code Crosswalk

The HIPAA compliant code crosswalk is on-line under Billing Instructions on the OMS website located at http://www.maine.gov/dhhs/oms/providerfiles/billing_instructions.html. If the policy(ies) under which you provide services are not listed, then you may already be using HIPAA compliant codes. There are a few exceptions. Please contact Provider Relations at 800 321-5557 option 8 if you have more questions.

Other Resources

- ☒ Fiscal Agent Updates: http://www.maine.gov/dhhs/oms/fiscal_agent_project_index.html
- ☒ MaineCare Policies and Rules: http://www.maine.gov/dhhs/oms/rules/provider_rules_policies.html

If you do not have computer access, please contact MaineCare at 1-800-321-5557, Option 8.

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